Downloading the 3M App onto your PC

Step One:

- Go to http://www.ebook.3m.com
- Click on "Available for Windows" on the left hand side of the page
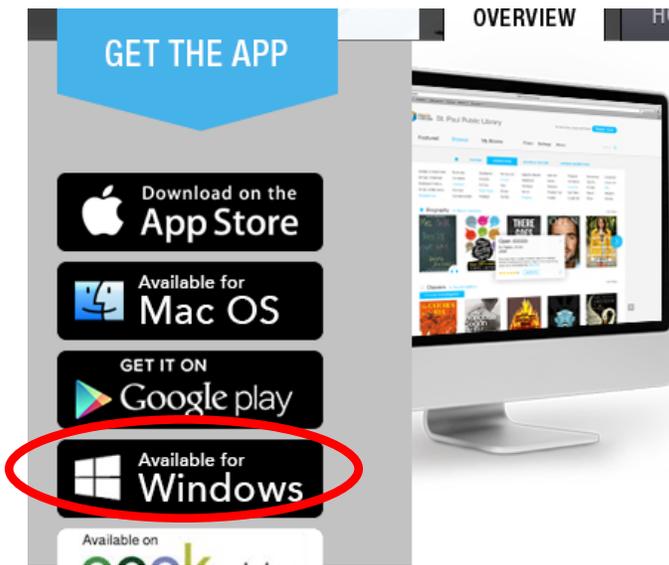
Step Two:

- Click on "Download App"
- Click "Save" in the pop up screen

Step Three:

- Once you have saved the file, another pop-up screen will appear
- Click on "Run"

Step Four:

- The 3M Cloud Library Icon should now appear on your desktop

How to Find and Check Out e-Books and Audio Books on Your PC

Step One:

- When you click on the 3M icon, you will be taken to a Login screen
- Select your country, state, library, and fill in your library card number and pin number
- You must accept the terms and agreements before logging in

Step Two:

- You can search e-books and audio books by browsing by topic or by clicking on "Search"

Step Three:

- When you find a title click on "Borrow"
- If a title is unavailable, click on "Add to Hold List"

Step Four:

- When you click borrow, a pop-up screen will appear
- Select "Automatically generate ID for 3M Cloud Library"
- Click "Activate"

How to Find and Check Out e-Books and Audio Books on Your PC

Step Five:
- In order to access the titles you have downloaded, click on the "My Books" tab
- Click on the title and start reading or listening!
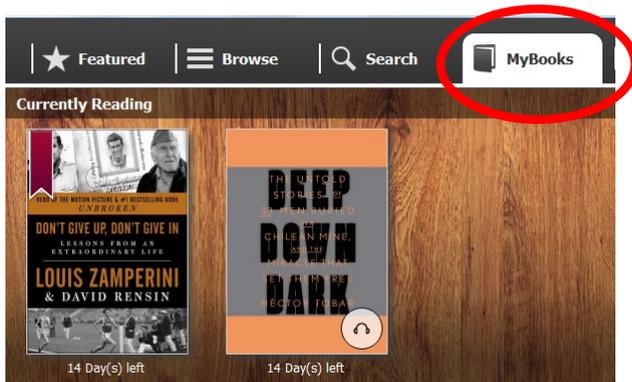
Step Six: Placing Items on Hold:
- If a title is not available to borrow, you will have to select "Add to Hold List"

- You will then be asked to provide an email address if you would like to receive a notification when your title is available for download

- Confirm your email address by clicking on the link sent to you in your inbox

Step Seven: Returning an e-Book or Audio Book:
- If you want to return an item before it is due, click on the "My Books" tab
- Click on "List View" in the upper right hand corner
- Click "Return"